



Minnewashta PTO Meeting, October 18, 2022, 6:00 pm

Attendees: Gretchen Padget, Tara Pitkin, Sarah Sirna, Heidi Post, Stephanie Berner, Sarah Wexler, Kristen Coward, Eileen Andersen, Andi Zellmer

Absent Board Members: Laura Richardson, Cindy Andress

1. Welcome and Introductions – Sarah Sirna:

- Motion to approve September 2022 PTO minutes. Motion approved.

2. Treasurer Report – Gretchen Scott:

- Review of the School Year 2022-2023 Budget
- Determine how we should be reporting the Scholastic funds – Tara is checking what reporting Scholastic can provide and Sarah S is posting the question on the Minnetonka PTO Leadership FB page
- Motion to approve School Year 2022-2023 Budget. Motion approved.

3. VP Report – Tara Pitkin:

- Teacher Grants – no grants to be approved. Below are requests that will be submitted.
 - Spanish Apple Orchard in-house Field Trip – to be submitted
 - Music Buckets – to be submitted
- Tara will send a communication to teachers with enrichment request information to encourage their participation

4. Yearbook/Book Fair – Tara Pitkin:

- Yearbook
 - No updates
- Book Fair
 - Made \$18k from the bookfair
 - Online fair is open until 10/26/22
 - Suggestions for next year's Class Preview: hand out paper/pencil at door so students can create their wish lists, consider covering the toy section during student preview time.

5. Fundraising – Andi Zellmer/Stephanie Berner:

- Next year's fundraising dates: September 27th – October 6th
- Sponsorships – begin using the PTO email when reaching out to businesses
- Teacher Incentives – do our own incentives on top of Boosterthon's incentives for teachers – can use the scholastic wish list
- Consider working with Tonka Pride for t-shirts next year for lower cost and more size options – can negotiate pricing with Boosterthon
- Andi and Stephanie to email Boosterthon listing the items of concern and request to schedule a call to discuss further:
 - This year we did community prizes versus individual prizes. Boosterthon to acknowledge we received less and paid more this year and what can be done next year to even it out, for ex. put the money towards teacher incentives.
 - What can be done to make next year's fundraiser more exciting for the students – Obstacle Course, Color Run, additional incentives, etc.

6. Upcoming Events:

- **Monster Mash** – not enough time to plan for this year, consider next year
- **Halloween Decorating** – 10/27 after school to decorate to start at 4:30 – 6:30 pm: 2 Main Hallways, Kinder-wing, and Cafeteria
 - PTO has a bin of supplies
 - Heidi will purchase additional supplies
 - Request donations from parents
 - Signup Genius to be sent on Monday 10/24 for volunteers to sign up
- **Event Proposals:**
 - **Winter Dance or Movie Night** – plan to have in January. Heidi to find out what the inventory and decor is from the Secret Shop
 - **Family Service Night in April** – consider the following:
 - Many Hands Many Meals
 - Sandwich Project
 - **School Carnival or Glow Party** in the Spring – discuss further in November meeting

7. Volunteer Coordinator (Kali Sundquist):

- **Parent Recruiting Event** – November 17th from 7:00 to 9:00 pm – at a local brewery to bring parents together to share info on the PTO and give parents an opportunity to meet and learn about volunteer opportunities – Eileen is reaching out to Excelsior Brewery, Chanhassen Brewery, The Suburban, Maynards

8. Tonka Pride (Laura Richardson):

- Pop up sale October 13-14th. Gross sales approx. \$10,100, net \$9,088!
- Next district wide sale is Dec 9th-10th. Minnewashta needs 2 volunteers to receive profit sharing – need 1 additional volunteer (shifts are traditionally only 2 hours). Text/email Laura if interested.
- Signup Genius will be sent out this week

9. Staff Appreciation (Laura Richardson):

- Coffee delivered on 9/23 for all staff – Approx. \$110
- Chipotle/conference dinner on 10/13 – Approx. \$1,300

10. Playground Update – Laura Richardson/Eileen Andersen:

- New equipment has been installed and completed week of Sept. 30th
- Bench has not yet been installed

11. President's Report – Sarah Sirna:

- **District Leadership Meeting** (Heidi Post)
 - Volunteer Fair at High school October 25th, encourage kids/parents attendance.
- **PTO Hallway Board:** Several photos are up, thank you to those who have submitted. Still need Sarah S, Nicole, Gretchen, Kali, Andi, and Polly please email your photo and info to Laura.
- **Room Parent Social Networking Platform** – looking into options and will discuss at next meeting
- **5th Grade Student and Parent need** – Question was asked if we can bring in a speaker to support families of 5th graders – Eileen and Heidi will reach out to District Services or Community Ed to see if they have any resources

2022/23 MWA PTO Meeting Schedule:

**All Meetings are at 6:00 pm in the "PORT" at Minnewashta

11/15

01/10

02/21

03/14

04/18

05/16

Minnewashta PTO

September Treasurer Report

October 18, 2022

We started the 2021-2022 school year on 7/1/2022 with \$30,887.96 in our combined checking and savings accounts. As of September 30, 2022, we had a total of \$40,883.90.

Administrative Updates

- 2022/23 Budget Approval

Program Updates – September Transactions

Minnewashta PTO

Profit and Loss

September 2022

| | Total |
|---|-------------|
| Income | |
| Amazon Smile Income | \$ 116.29 |
| Birthday Books Income | \$ 1,755.00 |
| Box Tops for Education Income | \$ 53.20 |
| Corporate Sponsor / Donation Income | \$ 1,700.00 |
| Fall Boosterthon Income | \$ 5,386.40 |
| Expenses | |
| Other Fees (RevTrak, Intuit, Sign-up Gen) | \$ 157.84 |

Minnewashta PTO

Balance Sheet

As of September 30, 2022

| | <u>Total</u> |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Wells Fargo Checking | \$ 30,870.58 |
| Wells Fargo Savings | \$ 10,013.32 |
| Total Bank Accounts | <u>\$ 40,883.90</u> |
| Other Current Assets | |
| Uncategorized Asset | \$ - |
| Total Other Current Assets | <u>\$ -</u> |
| Total Current Assets | <u>\$ 40,883.90</u> |
| TOTAL ASSETS | <u>\$ 40,883.90</u> |
| LIABILITIES AND EQUITY | |
| Total Liabilities | |
| Equity | |
| Opening Balance Equity | \$ 24,796.87 |
| Retained Earnings | \$ 51,874.59 |
| Net Income | \$ (35,787.56) |
| Total Equity | <u>\$ 40,883.90</u> |
| TOTAL LIABILITIES AND EQUITY | <u>\$ 40,883.90</u> |