

**MINNETONKA SCHOOL BOARD
STUDY SESSION
March 23, 2023
6:00 p.m.**

AGENDA

- | | |
|------|--|
| 6:00 | 1. Review of Draft FY24 Operating Capital Budget |
| 6:10 | 2. Review of Draft FY24 Capital Projects Technology Budget |
| 6:20 | 3. Review of Annual Long-Term Facilities Maintenance Plan |
| 6:40 | 4. Review of 24-25 Calendar |
| 6:55 | 5. Review of History of Middle School Program |

CITIZEN INPUT

6:40 p.m. Citizen Input is an opportunity for the public to address the School Board on any topic in accordance with the guidelines printed below.

GUIDELINES FOR CITIZEN INPUT

Welcome to the Minnetonka School Board's Study Session! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every Study Session during *Citizen Input*.

1. Anyone indicating a desire to speak to any item about educational services—except for information that personally identifies or violates the privacy rights of an individual—during *Citizen Input* will be acknowledged by the Board Chair. When called upon to speak, please state your name, connection to the district, and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson who can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Citizen Input* the Board and administration listen to comments. Board members or the Superintendent may ask clarifying questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any response or follow-up to your comment or suggestion, you will be contacted via email or phone by a member of the Board or administration in a timely manner.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal or executive director of the department, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

REVIEW

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Study Session Agenda Item #1

Title: Review of FY2024 Operating Capital Budget

Date: March 23, 2023

EXECUTIVE SUMMARY:

Minnetonka Independent School District will be receiving \$229.11 per Adjusted Pupil Unit for Operating Capital uses in Fiscal Year 2024. These funds can be used for the purchase of classroom equipment, maintenance equipment, instructional equipment and textbooks. They can also be used to fund bond payments for such facility projects as building additions or parking lot expansions, as well as land acquisition.

With enrollment being approximately flat at 11,110 in-person K-12 students since FY20, the total amount of revenue has been fixed at approximately \$2.8 million per year, as the funding amount per APU has stayed approximately flat during that time.

The proposed Operating Capital Budget for FY2024 is presented for the School Board's information.


ATTACHMENTS:

Operating Capital Preliminary Budget FY2024

RECOMMENDATION/FUTURE DIRECTION:

The Operating Capital Preliminary Budget for FY2024 is presented for the School Board's review.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
David Law, Superintendent

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
OPERATING CAPITAL PRELIMINARY BUDGET FY2024
MARCH 23, 2023

OPERATING CAPITAL SUMMARY

	<u>Actual</u> <u>2021-2022</u>	<u>Adopted</u> <u>Budget</u> <u>2022-2023</u>	<u>Amended</u> <u>Budget</u> <u>2022-2023</u>	<u>Projected</u> <u>Budget</u> <u>2023-2024</u>	<u>Projected</u> <u>Budget</u> <u>2024-2025</u>	<u>Projected</u> <u>Budget</u> <u>2025-2026</u>	<u>Projected</u> <u>Budget</u> <u>2026-2027</u>	<u>Projected</u> <u>Budget</u> <u>2027-2028</u>
Resources for Operating Capital	3,200,310.13	\$ 2,851,745	\$ 2,825,671	\$ 2,822,426	\$ 2,828,981	\$ 2,834,293	\$ 2,826,633	\$ 2,832,762
Use of Resources for Operating Capital								
Lease Purchase/Debt Payments Commitments	1,496,478.19	\$ 1,448,792	\$ 1,718,062	\$ 1,606,957	\$ 2,028,208	\$ 2,015,945	\$ 2,007,014	\$ 2,005,126
Commitments for Textbooks and Equipment	73,369.65	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Other One Time Commitments	1,292,560.99	\$ 1,317,292	\$ 985,292	\$ 819,774	\$ 153,296	\$ 100,000	\$ 100,000	\$ 100,000
Equipment Purchases	146,849.74	\$ 275,000	\$ 346,000	\$ 298,000	\$ 343,000	\$ 343,000	\$ 343,000	\$ 343,000
Subtotal	3,009,258.57	\$ 3,141,084	\$ 3,149,354	\$ 2,824,731	\$ 2,624,504	\$ 2,558,945	\$ 2,550,014	\$ 2,548,126
One-Time Transfer to General Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from Community Ed Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from General Fund-Vantage	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Over (Under) Expenses plus Transfer To Gen Fund	191,051.56	\$ (289,339)	\$ (323,683)	\$ (2,305)	\$ 204,477	\$ 275,348	\$ 276,619	\$ 284,636
Year End Fund Balance	805,606.91	\$ 516,268	\$ 481,924	\$ 479,619	\$ 684,096	\$ 959,444	\$ 1,236,063	\$ 1,520,699

INCOME FOR OPERATING CAPITAL

	0.61316							
Allocation Per Adjusted Pupil Unit	\$ 229.11	\$ 230.03	\$ 230.03	\$ 229.11	\$ 229.61	\$ 230.11	\$ 230.61	\$ 231.11
State Aid Percentage	60.27%	57.97%	57.97%	56.14%	57.97%	57.97%	57.97%	57.97%
State Aid Revenue Per Adjusted Pupil Unit	138.09	\$ 133.35	\$ 133.35	\$ 128.62	\$ 133.10	\$ 133.39	\$ 133.68	\$ 133.97
State Aid Pupil Units - Actual	12,270.81	12,453.60	12,257.20	12,257.20	12,257.20	12,257.20	12,257.20	12,257.20
State Aid Total Revenue	\$ 1,694,513	\$ 1,660,668	\$ 1,634,478	\$ 1,576,550	\$ 1,631,494	\$ 1,635,046	\$ 1,638,599	\$ 1,642,152
Levy Percentage	39.73%	42.03%	42.03%	43.86%	42.03%	42.03%	42.03%	42.03%
Levy Dollars Per Adjusted Pupil	91.02	\$ 96.68	\$ 96.68	\$ 100.49	\$ 96.51	\$ 96.72	\$ 96.93	\$ 97.14
Levy Pupil Units - Levy Estimate	12,177.20	12,177.20	12,178.40	12,257.20	12,257.20	12,257.20	12,257.20	12,257.20
Levy Total Revenue	1,069,064.37	\$ 1,177,311	\$ 1,177,427	\$ 1,231,697	\$ 1,182,882	\$ 1,185,458	\$ 1,188,034	\$ 1,190,610
Projected Adjusted Pupil Units								
State Aid & Levy	2,763,577.37	\$ 2,837,979	\$ 2,811,905	\$ 2,808,247	\$ 2,814,376	\$ 2,820,504	\$ 2,826,633	\$ 2,832,762
Levy Adjustments	2,067.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	2.97							
Cell Tower	12,318.29	\$ 13,766	\$ 13,766	\$ 14,179	\$ 14,605	\$ 13,789	\$ -	\$ -
Project Donations/Reimbursements	-							
Donations	-							
Other Miscellaneous Revenue	-							
Transfer BTW Funds-Op Cap Rental Escrow balances	-							
Other Miscellaneous Income (Youth Hockey,Misc)	422,343.52	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Capital Income	3,200,310.13	\$ 2,851,745	\$ 2,825,671	\$ 2,822,426	\$ 2,828,981	\$ 2,834,293	\$ 2,826,633	\$ 2,832,762

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
OPERATING CAPITAL PRELIMINARY BUDGET FY2024
MARCH 23, 2023

	<u>Actual</u> <u>2021-2022</u>	<u>Adopted</u> <u>Budget</u> <u>2022-2023</u>	<u>Amended</u> <u>Budget</u> <u>2022-2023</u>	<u>Projected</u> <u>Budget</u> <u>2023-2024</u>	<u>Projected</u> <u>Budget</u> <u>2024-2025</u>	<u>Projected</u> <u>Budget</u> <u>2025-2026</u>	<u>Projected</u> <u>Budget</u> <u>2026-2027</u>	<u>Projected</u> <u>Budget</u> <u>2027-2028</u>
<u>OPERATING CAPITAL FACILITY BONDS DEBT PAYMENTS</u>								
1.0 Refunding Pool Project 2008F- 2016C	-	\$ -	\$ 134,635	\$ 132,235	\$ 134,035	\$ 135,635	\$ 132,035	\$ 134,335
2.0 Refunding DEC Addition 2008G- 2016D	-	\$ -	\$ 134,635	\$ 132,235	\$ 134,035	\$ 135,635	\$ 132,035	\$ 134,335
3.0 MHS NE-NW Parking Lots- 2016G -Call Date 02/01/23	69,840.00	\$ 68,240	\$ 68,240	\$ 71,640	\$ 69,840	\$ 73,040	\$ 71,040	\$ 69,040
4.0 Moved To Lease Levy-GRV Gym 2017A	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.0 Pagel Center- 2016L -Call Date 03/01/25	152,174.79	\$ 148,775	\$ 148,775	\$ 150,375	\$ 156,775	\$ 151,775	\$ 151,775	\$ 152,575
6.0 GRV Parking Lot- 2016N -Call Date 02/01/24	85,700.00	\$ 88,700	\$ 88,700	\$ 85,950	\$ 88,200	\$ 85,200	\$ 87,200	\$ 85,250
7.0 Secure Entries- 2017C -Call Date 02/01/25	164,250.00	\$ 166,700	\$ 166,700	\$ 174,000	\$ 170,000	\$ 166,000	\$ 167,000	\$ 167,800
8.0 Refunded-EXC Multipurpose- 2013A	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9.0 Refunded-MHS Science Research- 2016F -Call Date 02/01/23	338,950.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10.0 Moved to Lease Levy-TSP Building Purchase- 2016O	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.0 MWA Parking Lot- 2018B -Call Date 08/01/25	72,706.26	\$ 76,207	\$ 76,207	\$ 74,607	\$ 73,007	\$ 76,307	\$ 74,676	\$ 73,213
12.0 CSP-EXC Parking Lots- 2018D -Call Date 01/01/24	117,087.50	\$ 90,325	\$ 90,325	\$ 93,625	\$ 91,713	\$ 89,800	\$ 93,000	\$ 91,000
13.0 Kolstad Land Purchase- 2020D -Non-Callable	172,757.77	\$ 174,500	\$ 174,500	\$ 174,000	\$ 173,300	\$ 172,400	\$ 171,300	\$ 170,000
14.0 Moved to Lease Levy-EXC Multipurpose- 2021B	40,665.68	\$ 152,434	\$ 152,434	\$ -	\$ -	\$ -	\$ -	\$ -
15.0 Shorewood Building Purchase- 2021C -Call Date 07/01/31	45,302.77	\$ 142,525	\$ 142,525	\$ 143,950	\$ 145,550	\$ 142,150	\$ 143,200	\$ 143,575
16.0 Veterans Field 2012D District Share-Maturing 07/01/22	237,043.42	\$ 116,438	\$ 116,438					
17.0 Ref 2016F-MHS Science Research- 2021M -Call Date 02/01/28	-	\$ 223,948	\$ 223,948	\$ 221,690	\$ 222,490	\$ 221,990	\$ 221,240	\$ 220,240
18.0 VANTAGE MOMENTUM 2022A -Call Date 02/01/29	-	\$ -	\$ -	\$ -	\$ 418,113	\$ 416,363	\$ 414,363	\$ 417,113
19.0 SCH-EXC-MME-MMW- 2023A -Call Date 02/01/29				\$ 152,650	\$ 151,150	\$ 149,650	\$ 148,150	\$ 146,650
19.0 Lease Payments Over Lease Levy Cap	-	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Subtotal	1,496,478.19	\$ 1,448,792	\$ 1,718,062	\$ 1,606,957	\$ 2,028,208	\$ 2,015,945	\$ 2,007,014	\$ 2,005,126
<u>COMMITMENTS FOR TEXTBOOKS AND EQUIPMENT</u>								
1.0 Textbooks	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.0 Upgrade/Replace Classroom Furniture	3,804.79	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
3.0 District Wide Contingency	69,564.86	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Sub-total	73,369.65	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
OPERATING CAPITAL PRELIMINARY BUDGET FY2024
MARCH 23, 2023

	<u>Actual</u> <u>2021-2022</u>	<u>Adopted</u> <u>Budget</u> <u>2022-2023</u>	<u>Amended</u> <u>Budget</u> <u>2022-2023</u>	<u>Projected</u> <u>Budget</u> <u>2023-2024</u>	<u>Projected</u> <u>Budget</u> <u>2024-2025</u>	<u>Projected</u> <u>Budget</u> <u>2025-2026</u>	<u>Projected</u> <u>Budget</u> <u>2026-2027</u>	<u>Projected</u> <u>Budget</u> <u>2027-2028</u>
<u>OTHER ONE TIME OR PERIODIC COMMITMENTS</u>								
1.0 Clear Springs/MWA/SH/DH Paving	51,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2.0 MCE Playground	(780.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3.0 Design For Learning	-	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.0 MWA Classroom/MMW Specialist Room & Conf Room Doors	163,411.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5.0 MHS Band Uniforms	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6.0 CSP South Parking	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.0 GRV/SCH Room Conversion To Classroom	474.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8.0 EXC Classroom Modifications	-	\$ -			\$ -	\$ -	\$ -	\$ -
9.0 Vantage Program Lease Payments	292,310.90	\$ 313,292	\$ 313,292	\$ 319,774	\$ 53,296	\$ -	\$ -	\$ -
10.0 GRV Playground	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11.0 SCH Playground/SCH Navigator Multipurpose Conversion	18,782.78	\$ 300,000			\$ -	\$ -	\$ -	\$ -
12.0 MHS Gym Floor Cover/MHS Classroom	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13.0 MHS Einer Lower Parking/ArtsCenter Parking	389,053.93	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14.0 MME Principal Office HVAC/MME Classroom/MMW Classroom 893	31,785.11	\$ 380,000	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -
15.0 Vets Turf Patching/Legacy Bull Pen Batting Cage Pad	4,000.00	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
16.0 MWA Specialist Rooms 893/DPH Paving	-	\$ 70,000	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -
17.0 MHS Associate Principal	-	\$ 77,000	\$ 77,000		\$ -	\$ -	\$ -	\$ -
18.0 MMW Traffic Circle Improvements On MMW Site - Contingency	-	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -
19.0	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20.0 Contingency	342,221.89	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
District Projects-Future Years For Budgeting Purposes		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	1,292,560.99	\$ 1,317,292	\$ 985,292	\$ 819,774	\$ 153,296	\$ 100,000	\$ 100,000	\$ 100,000

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
OPERATING CAPITAL PRELIMINARY BUDGET FY2024
MARCH 23, 2023

	<u>Actual</u> <u>2021-2022</u>	<u>Adopted</u> <u>Budget</u> <u>2022-2023</u>	<u>Amended</u> <u>Budget</u> <u>2022-2023</u>	<u>Projected</u> <u>Budget</u> <u>2023-2024</u>	<u>Projected</u> <u>Budget</u> <u>2024-2025</u>	<u>Projected</u> <u>Budget</u> <u>2025-2026</u>	<u>Projected</u> <u>Budget</u> <u>2026-2027</u>	<u>Projected</u> <u>Budget</u> <u>2027-2028</u>
<u>EQUIPMENT PURCHASES</u>								
1.0 Clear Springs	17,602.31	\$ 17,000	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
2.0 Deephaven	5,174.46	\$ 13,000	\$ 13,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
3.0 Excelsior	5,706.40	\$ 16,000	\$ 16,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
4.0 Groveland	14,879.91	\$ 17,000	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
5.0 Minnewashta	5,991.95	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
6.0 Scenic Heights	5,145.66	\$ 17,000	\$ 17,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
7.0 Middle School West	36,583.43	\$ 32,000	\$ 32,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
8.0 Middle School East	19,042.47	\$ 32,000	\$ 32,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
9.0 Minnetonka Senior High	36,723.15	\$ 100,000	\$ 136,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000
10.0 MCEC	-	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
11.0 Maintenance - Floor Scrubber Replacement	-	\$ 10,000	\$ 45,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
12.0 Vehicle Replacement - Purchase	-	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
12.1 Vehicle Replacement - Installment Contract	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total	146,849.74	\$ 275,000	\$ 346,000	\$ 298,000	\$ 343,000	\$ 343,000	\$ 343,000	\$ 343,000
Total Operating Capital Expenditures	3,009,258.57	\$ 3,141,084	\$ 3,149,354	\$ 2,824,731	\$ 2,624,504	\$ 2,558,945	\$ 2,550,014	\$ 2,548,126
Revenue Over (Under) Expenditures	191,051.56	\$ (289,339)	\$ (323,683)	\$ (2,305)	\$ 204,477	\$ 275,348	\$ 276,619	\$ 284,636
Beginning Fund Balance - Operating Capital	614,555.35	\$ 805,607	\$ 805,607	\$ 481,924	\$ 479,619	\$ 684,096	\$ 959,444	\$ 1,236,063
One-Time Transfer to General Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from Community Ed Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from Old H&S Restricted Fund Balance	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Transfer from General Fund	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Ending Fund Balance - Operating Capital	805,606.91	\$ 516,268	\$ 481,924	\$ 479,619	\$ 684,096	\$ 959,444	\$ 1,236,063	\$ 1,520,699

REVIEW

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Study Session Agenda Item #2

Title: Review of FY2024 Capital Projects Technology Budget

March 23, 2023

EXECUTIVE SUMMARY:

Minnetonka Independent School District will be receiving \$7,609,670 in Capital Projects (Technology) Referendum Revenue for FY2024 from a voter-approved levy of 6.569% of the Net Tax Capacity of all property of the District.

This revenue can be used for all technology expenditures of the District, including instructional hardware and software, administrative hardware and software, classroom equipment of all types, and construction of security barriers of all types for district facilities.


The proposed Capital Projects (Technology) Fund Preliminary Budget for FY2024 is presented for the School Board's information.

ATTACHMENTS:

Capital Projects Levy Preliminary Budget FY2024

RECOMMENDATION/FUTURE DIRECTION:

The Capital Projects Preliminary Budget for FY2024 is presented for the School Board's review.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
David Law, Superintendent

Capital Projects Levy									
Minnetonka ISD 276									
FY20-FY28 Technology Budget - 3% Property Value Increase Assumption Annually FY25-FY28 - Assumes Levy Renewal And Extension For FY25									
	Actual	Actual	Adopted	Amended					
	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Resources:	Pay 2020	Pay 2021	Pay 2022	Pay 2022	Pay 2023	Pay 2024	Pay 2025	Pay 2026	Pay 2027
Tax Levy	\$ 6,586,281.91	\$ 6,916,126.72	\$ 7,275,915	\$ 7,275,915	\$ 7,609,670	\$ 9,241,184	\$ 9,518,419	\$ 9,803,972	\$ 10,098,091
Tax Levy-Cap Equip Bonds to Fund 07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Levy	\$ 6,586,281.91	\$ 6,916,126.72	\$ 7,275,915	\$ 7,275,915	\$ 7,609,670	\$ 9,241,300	\$ 9,518,419	\$ 9,803,972	\$ 10,098,091
Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Income	\$ -	\$ 10,142.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Used MacBooks	\$ -	\$ -	\$ -	\$ -	\$ 84,000		\$ -	\$ 84,000	
FED AID-GRANTS WITH FIN		\$ 344,960.00							
Financing of Network	\$ -								
Sale of Used Ipads	\$ 215,901.00	\$ 978,958.99			\$ 250,000	\$ 1,025,875		\$ 250,000	\$ 1,025,875
Sales Tax on Used Ipads Sale		\$ -							
iPad Non-Insured Fees	\$ 26,690.14	\$ 193,123.02	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
iPad Insurance	\$ 197,495.67	\$ 53,284.08	\$ 130,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Total Resources	\$ 7,026,368.72	\$ 8,496,595.61	\$ 7,433,915	\$ 7,428,915	\$ 8,096,670	\$ 10,420,175	\$ 9,671,419	\$ 10,290,972	\$ 11,276,966
	5.94%	5.01%	5.20%	5.20%	4.59%	21.44%	3.00%	3.00%	3.00%
Expenditures:									
Continuing Commitments									
Technology Operations Staffing	\$ 2,007,883.00	\$ 2,021,454.85	\$ 2,137,499	\$ 2,119,794	\$ 2,244,374	\$ 2,334,149	\$ 2,427,515	\$ 2,524,615	\$ 2,625,600
Technology Operations - Software	\$ 213,419.89	\$ 185,987.67	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
District Technology Supplies	\$ 81.82	\$ 3,056.73	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
Software License - Admin	\$ 416,290.94	\$ 447,721.59	\$ 300,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Tech Site Visit Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insured Ipad Repairs	\$ 52,407.10	\$ 44,896.06	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Continuing Commitments	\$ 2,690,082.75	\$ 2,703,116.90	\$ 2,774,499	\$ 2,886,794	\$ 3,011,374	\$ 3,101,149	\$ 3,194,515	\$ 3,291,615	\$ 3,392,600
	10.17%	0.48%	4.00%	6.80%	8.54%	2.98%	3.01%	3.04%	3.07%
Annual Priorities									
Hardware Rotation-Admin	\$ 24,946.55	\$ 85,763.24	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Hardware - Instructional	\$ 333,214.15	\$ 363,597.58	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Hardware - iPad Project	\$ 94,888.83	\$ 103,105.61	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
MHS MacBook Financing Principal					\$ 77,393	\$ 76,659	\$ 77,334	\$ 77,393	\$ 76,659
MHS MacBook Financing Interest					\$ 623	\$ 1,357	\$ 682	\$ 623	\$ 1,357
MHS MacBook - Capital Lease					\$ 231,836			\$ 231,836	
MHS Macbook -Other Financing Sources					\$ (231,836)			\$ (231,836)	
iPad 4-12 - Apple Financing Principal	\$ 902,401.08	\$ 951,923.34	\$ 951,923	\$ 951,923	\$ 951,923	\$ 1,098,657	\$ 1,098,657	\$ 1,098,657	\$ 1,098,657
iPad 4-12 - Apple Financing Interest	\$ 4,827.84	\$ -	\$ -	\$ -	\$ -	\$ 10,987	\$ 10,987	\$ 10,987	\$ 10,987
Ipad 4-12 Apple Lease- Capital Leases		\$ 2,855,770.00				\$ 2,855,770			\$ 2,855,770
Ipad 4-12 Apple Lease - Other Financing Sources		\$ (2,855,770.00)				\$ (2,855,770)			\$ (2,855,770)

Capital Projects Levy									
Minnetonka ISD 276									
FY20-FY28 Technology Budget - 3% Property Value Increase Assumption Annually FY25-FY28 - Assumes Levy Renewal And Extension For FY25									
	Actual	Actual	Adopted	Amended					
	2020-2021	2021-2022	2022-2023	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
Resources:	<u>Pav 2020</u>	<u>Pav 2021</u>	<u>Pav 2022</u>	<u>Pav 2022</u>	<u>Pav 2023</u>	<u>Pav 2024</u>	<u>Pav 2025</u>	<u>Pav 2026</u>	<u>Pav 2027</u>
iPad K-3 - Apple Financing Principal		\$ 384,011.23	\$ 386,661	\$ 386,661	\$ 389,329	\$ 410,975	\$ 410,975	\$ 410,975	\$ 410,975
iPad K-3 - Apple Financing Interest		\$ 8,004.01	\$ 5,354	\$ 5,354	\$ 2,686	\$ 4,110	\$ 4,110	\$ 4,110	\$ 4,110
Ipad K-3 Apple Lease- Capital Leases	\$ 1,160,001.00	\$ -			\$ 1,160,001			\$ 1,160,001	
Ipad K-3 Apple Lease - Other Financing Sources	\$ (1,160,001.00)	\$ -			\$ (1,160,001)			\$ (1,160,001)	
Classroom Equipment - District Initiatives	\$ 4,271.51	\$ 292,878.42	\$ 500,000	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Classroom Equipment - Building Allocations	\$ 190,531.97	\$ 235,182.23	\$ 56,065	\$ 56,065	\$ 55,930	\$ 55,930	\$ 55,930	\$ 55,930	\$ 55,930
Textbooks	\$ 770,663.55	\$ 1,059,614.79	\$ 735,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
Inst Staff Devel inc/Salaries & Benefits	\$ 774,479.92	\$ 658,357.94	\$ 879,343	\$ 866,900	\$ 914,517	\$ 951,097	\$ 989,141	\$ 1,028,707	\$ 1,069,855
Inst Staff Dev iPad K-3		\$ -	\$ 114,645	\$ 114,645	\$ 119,231	\$ 124,000	\$ 128,960	\$ 134,119	\$ 139,484
Software iPad K-3		\$ -	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000	\$ 37,000
Hardware - Network	\$ -	\$ 62,975.80	\$ 200,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Infrastructure - Network	\$ 699,890.57	\$ 176,512.78	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000	\$ 205,000
SAN Loan Principal Payment	\$ 101,742.00	\$ 102,609.82	\$ 109,400	\$ 109,400	\$ 109,400	\$ 109,400	\$ -	\$ -	\$ -
SAN Loan Interest Payment	\$ 14,411.08	\$ 11,987.01	\$ 9,983	\$ 9,983	\$ 5,990	\$ 1,997	\$ -	\$ -	\$ -
Infrastructure - Telecom	\$ 409.79	\$ 23,915.16	\$ 30,061	\$ 30,061	\$ 30,963	\$ 31,892	\$ 32,848	\$ 33,834	\$ 34,849
Infrastructure - Security Barriers	\$ 143,542.79	\$ 166,750.18	\$ 100,000	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
VANTAGE MOMENTUM Classroom Eq		\$ -		\$ 500,000	\$ 400,000				
Software K-12 - Non Instr	\$ 265,630.67	\$ 286,516.51	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Software K-12 - Instr	\$ 205,134.70	\$ 237,924.96	\$ 200,000	\$ 200,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Total Annual Priorities	\$ 4,530,987.00	\$ 5,211,630.61	\$ 5,270,435	\$ 5,542,992	\$ 5,469,985	\$ 5,839,060	\$ 5,771,624	\$ 5,817,334	\$ 5,864,862
	7.54%	15.02%	-0.56%	6.36%	3.79%	6.75%	-1.15%	0.79%	0.82%
Total Operational Expenditures	\$ 7,221,069.75	\$ 7,914,747.51	\$ 8,044,934	\$ 8,429,786	\$ 8,481,359	\$ 8,940,209	\$ 8,966,139	\$ 9,108,949	\$ 9,257,462
	8.51%	9.61%	0.97%	6.51%	5.42%	5.41%	0.29%	1.59%	1.63%
Total Expenditures	\$ 7,221,069.75	\$ 7,914,747.51	\$ 8,044,934	\$ 8,429,786	\$ 8,481,359	\$ 8,940,209	\$ 8,966,139	\$ 9,108,949	\$ 9,257,462
	8.51%	9.61%	0.97%	6.51%	5.42%	5.41%	0.29%	1.59%	1.63%
Tot Res-Tot Exp - Over(Under)	\$ (194,701.03)	\$ 581,848.10	\$ (611,020)	\$ (1,000,871)	\$ (384,688)	\$ 1,479,966	\$ 705,280	\$ 1,182,023	\$ 2,019,504
Beginning Fund Balance	\$ 1,044,909.21	\$ 850,208.18	\$ 924,861	\$ 1,432,056	\$ 431,185	\$ 46,497	\$ 1,526,463	\$ 2,231,743	\$ 3,413,765
Ending Fund Balance	\$ 850,208.18	\$ 1,432,056.28	\$ 313,842	\$ 431,185	\$ 46,497	\$ 1,526,463	\$ 2,231,743	\$ 3,413,765	\$ 5,433,269

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Study Session Agenda Item #3

**Title: Review of Ten-Year Long-Term
Facilities Maintenance Plan**

Date: March 23, 2023

EXECUTIVE SUMMARY:

Minnetonka Independent School District 276 is eligible for participation in the Long-Term Facilities Maintenance Program (the Program). The statutes governing the Program require that an update of the 10-Year Plan be reviewed and approved by the School Board annually and filed with the Minnesota Department of Education.

Minnetonka Independent School District 276 has 1,832,944 square feet of space and 259 acres of land that require sustained long-term maintenance to remain in a state of good repair to support the educational programs. Of the 1,832,944 square feet, 1,520,793 or 83% is 25 years old or older, and 1,043,714 - 57% - is 55 years old or older. All the district's school facilities were initially built in 1967 or earlier, except for the former TSP building, which was constructed in 2001, and the former Shorewood Professional Building, which was constructed in 1997. Included in that square footage is 469,363 square feet that exceeds 65 years of age. Excelsior Elementary School has the three-story section dating to 1929, Minnewashta Elementary School has a section that dates to 1936, and Minnetonka Community Education Center has a large section that dates to 1938. The bulk of the remainder of District original construction was built starting with the 1947 addition to the Minnetonka Community Education Center and continuing through the ensuing 20 years with the completion of Scenic Heights Elementary School in 1967. The original construction on Minnetonka High School dates to 1952 with the first class graduating in spring 1953 – which means that as of the end of the FY22 school year it will have had 70 years of use and 70 graduating classes. The replacement value of the 1,832,944 square feet is \$877,980,176 at current new school construction costs of \$479 per square foot.

The age of so much square footage has resulted in the need to make significant “mid-life” component replacement in the facilities to ensure their readiness for the next 60 years of use. In effect, the district facilities are in the process of being “re-built” in place during the summers when school is not in session. Since the District qualified for the Alternative Facilities program in FY2004 (now the Long-Term Facilities Maintenance Program), the District has completed over \$100 million in long term facility maintenance projects to work towards catching up on and eliminating deferred maintenance through the end of FY2022. Additional mid-life component replacement needs to be continued over the next 10 years, as with a large fleet of buildings the need for long term maintenance is ongoing.

The update of the 10 Year Long Term Facilities Maintenance Plan projects out remaining long term maintenance needs for the next decade starting with FY2025 through FY2034. The total projects listed in the plan for those 10 years are estimated at \$77,755,000, or an average of approximately \$7.8 million annually.

Each of the years in the FY2025-FY2034 Long-Term Facilities Maintenance Plan will be able to be funded with bond funding while at the same time the total amount of outstanding long-term bonds of the district declines every year as older bonds are paid off. While the annual plan projects potential needs of approximately \$7.8 million annually, if in a given year competitive prices result in not all the bond proceeds being spent in that year, that will allow for bonding at a lower level in the subsequent year. The overall goal continues to be keeping the facilities in a state of good repair by doing only necessary projects and completing those necessary projects for the most competitive cost.

The net result of this rebuilding of the district facilities infrastructure means that the community's original investment in its school facilities is being maximized, as these facilities will continue to be used for another 60 years or more each. This is a much more cost-effective strategy to maximize taxpayer investment, as the alternative to rebuilding would be the cost of complete replacement at a time much sooner in the future. As previously noted, at current construction costs of \$479 per square foot (116 times more than the annual long-term maintenance cost per square foot of \$4.11), the cost of complete replacement of district buildings would total approximately \$877 million.

The use of long-term maintenance funding to ensure that our fleet of 50-year-old, 65-year-old, and older buildings continue to function effectively for the next 60 years is the most cost effective and prudent course of action for our school district and our community for the long term.

ATTACHMENTS:

Long-Term Maintenance Ten-Year Plan – FY2025 through FY2034
Long-Term Maintenance History and Projection

RECOMMENDATION/FUTURE DIRECTION:

The 10-Year Long-Term Facilities Maintenance Plan for FY2025 through FY2034 is presented for the School Board's review.

Submitted by:



Paul Bourgeois, Executive Director of Finance & Operations

Concurrence:



David Law, Superintendent

**Minnetonka Independent School District 276
Long-Term Facilities Maintenance Ten-Year Plan
FY2025 Through FY2034**

June 30, 2023

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2025 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 5,000
	902	383	Roofing replacement per plan	\$ 1,000,000
	902	368	Exterior Siding Replacement	\$ 600,000
	903	379	Carpet/VCT replacement	\$ 20,000
Deephaven Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 20,000
	905	380	Replace rooftop hvac mechanical units	\$ 250,000
	920	368	1996 window replacement at east side	\$ 320,000
Excelsior Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 240,000
	920	379	1958-64 classroom cabinet replacement - 13 rooms	\$ 520,000
Groveland Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 20,000
Minnewashta Elementary	900	379	Painting per plan	\$ 5,000
	903	379	Carpet/VCT replacement	\$ 20,000
	920	368	1996 window replacement at west side	\$ 320,000
	905	380	Replace unit ventilators - 1958 section - 12 rooms	\$ 520,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 5,000
	901	384	Pavement mill and overlay per plan	\$ 200,000
	903	379	Carpet/VCT replacement	\$ 20,000
	905	380	Replace unit ventilators - 1967 section - 14 rooms	\$ 700,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 8,000
	901	384	Pavement mill and overlay per plan	\$ 400,000
	902	383	Roofing replacement per plan	\$ 700,000
	903	379	Carpet/VCT replacement	\$ 30,000
	905	380	Replace unit ventilators - 1964 section - 12 rooms	\$ 520,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 8,000
	901	384	Pavement mill and overlay per plan	\$ 400,000
	902	383	Roofing replacement per plan	\$ 1,000,000
	903	379	Carpet/VCT replacement	\$ 20,000
	905	380	Replace unit ventilators - 1964 section - 12 rooms	\$ 520,000
Minnetonka High School	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	978	384	2004 track - rebuild and replace	\$ 1,950,000
Communtty Education Center	900	379	Painting per plan	\$ 50,000
	903	379	Carpet/VCT replacement	\$ 20,000
Pagel Activity Center	900	379	Painting per plan	\$ 29,000
Highway 7 Education Center	900	379	Painting per plan	\$ 3,000
Shorewood Education Center	900	379	Painting per plan	\$ 3,000
	920	368	1997 window and siding replacement	\$ 300,000
District Service Center	900	379	Painting per plan	\$ 3,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 24-25				\$ 10,785,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2026 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	905	380	Replace unit ventilators - 1960 section - 12 rooms	\$ 700,000
Deephaven Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
Excelsior Elementary	900	379	Painting per plan	\$ 10,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 900,000
	903	379	Carpet/VCT replacement	\$ 20,000
Groveland Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	920	379	1966 classroom cabinet replacement - 12 rooms	\$ 500,000
Minnewashta Elementary	902	383	Roofing replacement per plan	\$ 300,000
	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	905	380	Replace unit ventilators-1955-64 section - 21 rooms	\$ 1,020,000
	920	379	1955-64 classroom cabinet replacement - 14 rooms	\$ 600,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 10,000
	905	380	1993 replace gym area hvac rooftop units	\$ 200,000
	920	379	1967 classroom cabinet replacement - 14 rooms	\$ 600,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 15,000
	971	370	1964 replace original switch gear & transformer	\$ 200,000
	905	380	Replace unit ventilators - 1964 section - 20 rooms	\$ 1,000,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 10,000
	903	379	Carpet/VCT replacement	\$ 15,000
	970	370	1964 replace original switch gear & transformer	\$ 200,000
	905	380	Replace unit ventilators - 1956 section - 20 rooms	\$ 1,000,000
Minnetonka High School	900	379	Painting per plan	\$ 20,000
	901	384	Pavement mill and overlay per plan	\$ 400,000
	903	379	Carpet/VCT replacement	\$ 160,000
	921	368	Roofing replacement per plan	\$ 900,000
	905	380	1996 replace gym area hvac rooftop units	\$ 470,000
Communtiy Education Center	900	379	Painting per plan	\$ 9,000
Pagel Activity Center	900	379	Painting per plan	\$ 15,000
Highway 7 Education Center	900	379	Painting per plan	\$ 3,000
Shorewood Education Center	900	379	Painting per plan	\$ 3,000
District Service Center	900	379	Painting per plan	\$ 4,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 25-26				\$ 9,985,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2027 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 500,000
	967	380	1993 hvac replacement	\$ 150,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 500,000
	903	379	Carpet/VCT replacement	\$ 10,000
	967	380	1993 hvac replacement	\$ 150,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 100,000
	903	379	Carpet/VCT replacement	\$ 10,000
	904	379	1958 wall tile replacement	\$ 300,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	904	379	1966 wall tile replacement	\$ 250,000
	967	380	1993 hvac replacement	\$ 150,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 250,000
	902	383	Roofing replacement per plan	\$ 750,000
	903	379	Carpet/VCT replacement	\$ 10,000
	920	369	1993 classroom countertop replacement - 20 rooms	\$ 200,000
	905	380	Replace unit ventilators - 1956 section - 11 rooms	\$ 520,000
	904	379	1955 wall tile replacement	\$ 180,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
	920	369	1967 classroom cabinet replacement - 20 rooms	\$ 800,000
	967	380	1993 hvac replacement	\$ 400,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 950,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 555,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	902	383	Roofing replacement per plan	\$ 600,000
	903	379	Carpet/VCT replacement	\$ 20,000
	989	384	2013 replace synthetic turf soccer field	\$ 795,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
	905	380	Replace 1938-area hvac rooftop units-partial	\$ 120,000
Page1 Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
	967	380	HVAC replacement	\$ 950,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 26-27				\$ 9,985,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2028 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 700,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 525,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 700,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 985,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 500,000
	901	384	North field drainage replacement	\$ 600,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 280,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	903	379	Carpet/VCT replacement	\$ 15,000
	967	380	1993 hvac replacement - R-22	\$ 500,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 15,000
	967	380	1993 hvac replacement - R-22	\$ 500,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	903	379	Carpet/VCT replacement	\$ 10,000
	977	380	Replace area hvac rooftop units-teams locker area	\$ 650,000
	904	379	Replace lockers-tile-flooring-teams locker area	\$ 540,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
	902	383	Roofing replacement per plan	\$ 350,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 27-28				\$ 9,435,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2029 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement-single story section	\$ 800,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 600,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 825,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 15,000
	905	368	Stucco repair and replacement	\$ 600,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 800,000
	903	379	Carpet/VCT replacement	\$ 15,000
	905	368	Stucco repair and replacement	\$ 600,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 100,000
	902	383	Roofing replacement per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	Replace MHS cooling tower	\$ 1,545,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
	902	383	Roofing replacement per plan	\$ 300,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 28-29				\$ 8,085,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2030 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1958 window replacement	\$ 600,000
	939	368	1958 tuckpointing	\$ 345,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 600,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 995,000
	903	379	Carpet/VCT replacement	\$ 20,000
Minnetonka Dome	902	383	Roofing replacement of dome	\$ 1,900,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	900	379	Painting per plan	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 29-30				\$ 6,545,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2031 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1958 window replacement	\$ 400,000
	939	368	1958 tuckpointing	\$ 345,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 400,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
	902	368	Tuckpointing 1964 section	\$ 600,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
	902	368	Tuckpointing 1964 section	\$ 600,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 350,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	1962-64-86 window replacement	\$ 1,045,000
Communtty Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 5,845,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan
Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2032 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1956 window replacement	\$ 400,000
	939	368	1956 tuckpointing	\$ 345,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 400,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 650,000
	903	379	Carpet/VCT replacement	\$ 20,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
	915	380	Ice chiller R-22 replacement	\$ 1,900,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 5,800,000

**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2033 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1958 window replacement	\$ 400,000
	939	368	1958 tuckpointing	\$ 345,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1967 window replacement	\$ 400,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 350,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	1962-64-86 window replacement	\$ 500,000
	977	380	Replace MHS cooling tower	\$ 1,545,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 5,645,000

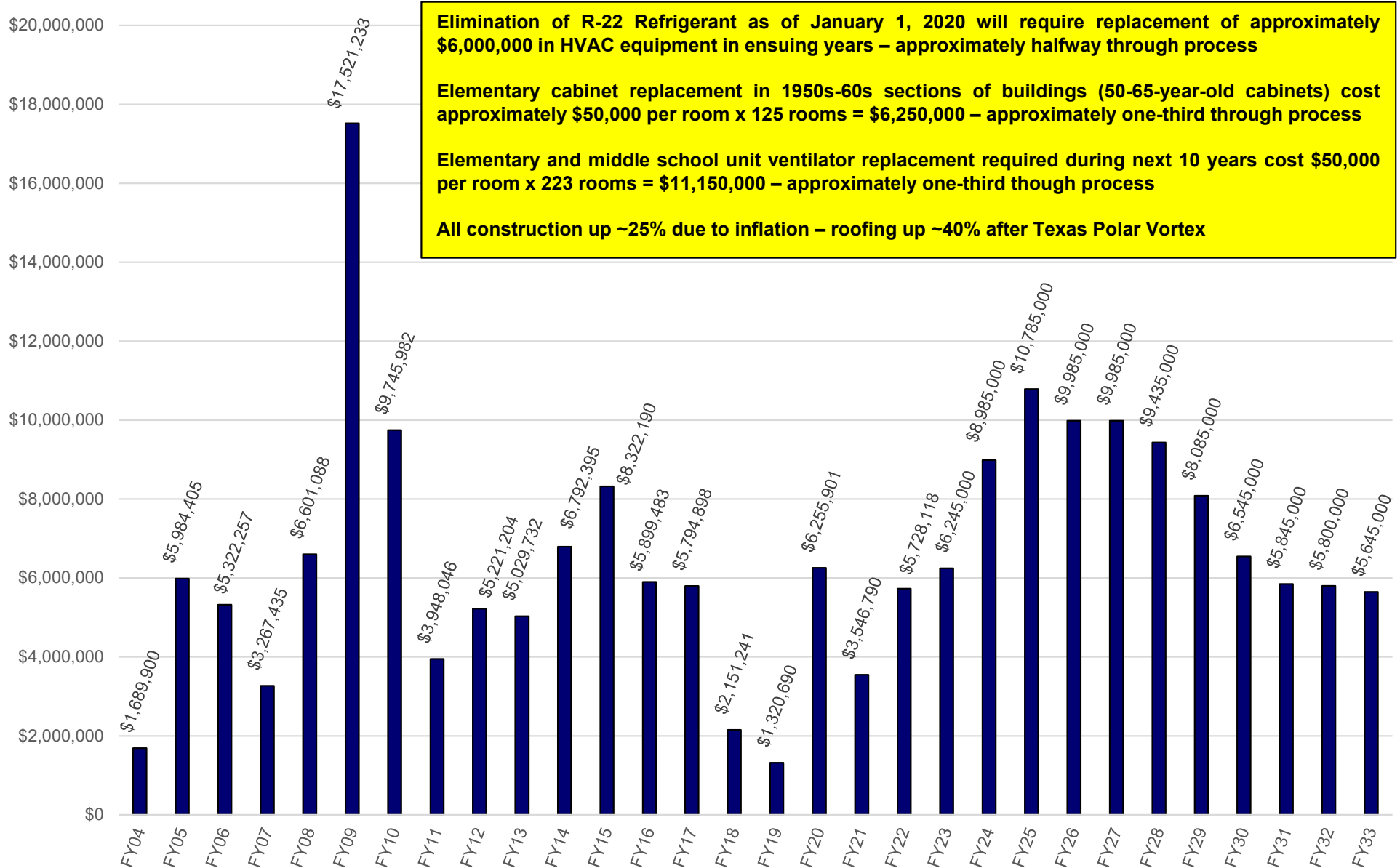
**Minnetonka Independent School District 276
Long Term Facilities Maintenance Plan**

FY2034 Projects

School	Cost Ctr Course	Fin MDE	Project Description	Project Amount
Clear Springs Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Deephaven Elementary	900	379	Painting per plan	\$ 7,000
	901	384	Pavement mill and overlay per plan	\$ 300,000
	903	379	Carpet/VCT replacement	\$ 10,000
Excelsior Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
Groveland Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1996 window replacement	\$ 400,000
Minnewashta Elementary	900	379	Painting per plan	\$ 7,000
	903	379	Carpet/VCT replacement	\$ 10,000
	908	368	1955 window replacement	\$ 400,000
	939	368	1955-64 tuckpointing	\$ 345,000
Scenic Heights Elementary	900	379	Painting per plan	\$ 7,000
	902	383	Roofing replacement per plan	\$ 280,000
	903	379	Carpet/VCT replacement	\$ 10,000
Minnetonka Middle School East	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 380,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka Middle School West	900	379	Painting per plan	\$ 14,000
	902	383	Roofing replacement per plan	\$ 330,000
	903	379	Carpet/VCT replacement	\$ 15,000
Minnetonka High School	900	379	Painting per plan	\$ 21,000
	901	384	Pavement rebuild per plan	\$ 300,000
	902	383	Roofing replacement per plan	\$ 350,000
	903	379	Carpet/VCT replacement	\$ 20,000
	977	380	1962-64-86 window replacement	\$ 500,000
	977	380	Replace MHS cooling tower	\$ 1,545,000
Communtiy Education Center	900	379	Painting per plan	\$ 7,000
	901	384	Pavement rebuild per plan	\$ 300,000
Pagel Activity Center	900	379	Painting per plan	\$ 3,000
Highway 7 Education Center	901	384	Parking lot mill & overlay	\$ 1,000
Shorewood Education Center	900	379	Painting per plan	\$ 1,000
District Service Center	900	379	Painting per plan	\$ 1,000
Warehouse	900	379	Painting per plan	\$ 1,000
Total 30-31				\$ 5,645,000

Long Term Facilities Maintenance History And Projection

Eliminating Deferred Maintenance and Maintaining Buildings in a State of Good Repair for the Long Term



**SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Road 101
Minnetonka, MN
Community Room**

Study Session Agenda Item #4

TITLE: Draft Recommendation and Review of 2024-2025 Calendar

DATE: March 23, 2023

BACKGROUND

Minnesota State law requires the School Board to adopt a calendar prior to April 1 of the school year preceding the year the calendar will be in effect. As is the District's practice, we are working on setting a calendar a full year in advance of its due date. Accordingly, on March 14, a committee of teachers, paraprofessionals, administrators, parents, and students worked to develop a recommendation to the School Board. The Committee followed the School Board and state law parameters in developing this recommendation. This below comprises the Calendar Committee's draft recommendation.

The outline for the recommended calendar is as follows:

- ◆ First day of school for teachers: Tuesday, August 27, 2024
- ◆ First day of school for grades 1-12 students: Tuesday, September 3, 2024
- ◆ First day of school for kindergarten students: Thursday, September 5, 2024
- ◆ Early release dates: Friday, September 27, 2024; Friday, February 14, 2025
- ◆ Late start dates: Friday, November 1, 2024; Monday, April 28, 2025
- ◆ Fall conference dates: Thursday, Oct. 10, 2024: 4-8pm; Friday, Oct. 11, 2024: 8am-4pm; an additional 4 hours of conference time to be assigned by building site the weeks of Oct. 7, 2024, or Oct. 14, 2024
- ◆ Spring conference dates: Thursday, March 6, 2025: 4-8pm; Friday, March 7, 2025: 8am-4pm; an additional 4 hours of conference time to be assigned by building sites the week of March 3, 2025, or March 10, 2025
- ◆ Winter Break: December 23, 2024 – January 3, 2025 (10 work days)
- ◆ Spring Break: March 31 – April 4, 2025
- ◆ Last student day: Tuesday, June 10, 2025
- ◆ Last teacher day: Wednesday, June 11, 2025

Supporting information for the 2024-25 school calendar is attached including an overview of the calendar, days for professional learning/grading-planning/PLC time and a recommended calendar.

Members of the calendar committee include: teachers Jennissa Schommer, Patricia Cespedes-Schueller, Jing Zhao, Jill Browning, Kim Smith and Heather Richins; Paraprofessional Colleen Fischer and Samantha Graf; Assistant Principals Alex Hinseth and Dalton Knes; Assistant Community Education Director Jenny Bodurka; Director of Assessment Matt Rega; Director of Teacher Development Sara White; Director of Activities Ted Schultz; Executive Director of Communications JacQui Getty; Human Resources Coordinator Sandy Souba; Executive Director of Human Resources Anjie Flowers; Parents Tesa Laskin, Tara Lee Stone and David Haeg; and MHS Students Lucas Brama, Claudia Garcia Arce and Aadith Rebello.

RECOMMENDATION/FUTURE DIRECTION:

We recommend the School Board approve the 2024-25 calendar, as presented at the regular school board meeting on April 13, 2023.

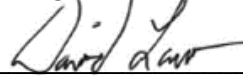
Submitted by:



Anjie Flowers

Executive Director of Human Resources

Concurrence:



David Law

Superintendent

Overview of Recommended 2024-25 Calendar

Background

The 2024-25 calendar draft generally follows the pattern of most recent ones the Board has adopted. The committee had considered parameters including state law, assessments and testing, collective bargaining agreements, and preferences of the School Board, PTO/PTA and the leaders of the Minnetonka Teachers Association (MTA).

1. Number of student days and teacher days;
2. Starting date for school;
3. Potential dates for winter and spring breaks;
4. Potential ending date for school;
5. Other unique issues impacting the calendar

Overall Summary

The calendar provides for 171 student days for kindergarten, and 173 student days for grades 1-12.

Provisions of the Recommended Calendar

PROVISIONS	RATIONALE
New Teacher Workshops Aug. 12 – August 23, 2024	Two weeks before all staff are back.
Teacher workshop and planning Aug. 27-29, 2024	3 days before students begin; similar to recent calendars.
Start day grades 1-12 of September 5, 2024	Current state law permits school to begin after Labor Day.
Kindergarten assessments September 3-4, 2024	Two days of kindergarten assessments.
Start day for kindergarten September 5, 2023	Two days after the start of grades 1-12 to allow for kindergarten assessments.
Early Release for K-12 students Friday, September 27, 2024	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
Fall Conferences: <ul style="list-style-type: none">• Thursday, Oct. 10, 4-8pm (12 hour day for teachers)• Friday, Oct. 11, 8am-4pm (no school K-12 students) <p>An additional 4 hours to be scheduled at the school site level outside the school day during the weeks of October 7 or October 14, 2024.</p>	Note that the attached calendar for 2024-25 shows an extra teacher day in October to account for the extra 4 hours of work on 10/10/24 and the extra 4 hours of work during the weeks of 10/7/24 or 10/14/24.
Education Minnesota Conferences: October 17-18, 2024	By teacher collective bargaining agreement.
Late Start for K-12 students Friday, November 1, 2024	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
Day after the end of first quarter, November 8, is a day off for students. The workday following the last day of each quarter is a non-student day for teachers for planning, grading and PLCs.	At the end of first quarter, consistent with the teacher collective bargaining agreement between the MTA and the District.

PROVISIONS	RATIONALE
Thanksgiving holiday: November 28-29, 2024. District offices closed.	By collective bargaining agreements.
Winter break December 23, 2024 – January 3, 2025	10 working days for break.
Dr. Martin Luther King, Jr. Day: January 20, 2025. District offices closed.	By collective bargaining agreements.
Day after the end of first semester and second quarter, January 27, 2025 (no school for students). The workday following the last day of each quarter is a non-student day for teachers for planning, grading and PLCs.	Consistent with the teacher collective bargaining agreement between the MTA and the District.
Early Release for K-12 students Friday, February 14, 2025	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
President's Day: February 17, 2025. District offices closed.	By collective bargaining agreements.
<p>Spring Parent Teacher Conferences:</p> <ul style="list-style-type: none"> Thursday, March 6, 4-8pm (12 hour day) Friday, March 7, 8am-4pm (no school) <p>An additional 4 hours to be scheduled at the school site level outside the school day during the week of March 3rd or March 10th.</p>	<p>This model allows:</p> <ul style="list-style-type: none"> Avoids weeks shorter than 3 days for teaching and learning. Note that the attached calendar shows an extra teacher day in March to account for the extra 4 hours of work on 3/6/25 and the extra 4 hours of work during the weeks of 3/3/25 or 3/10/25.
Spring Break: March 31 – April 4, 2025	At the end of third quarter, consistent with previous calendars.
Day after the end of third quarter, April 7, 2025, is a day off for students. The workday following the last day of each quarter is a non-student day for teachers for planning, grading and PLCs.	Honors request by the MTA to have grading and planning time at the end of the first and third quarters.
District offices closed Friday April 18, 2025	By collective bargaining agreements.
Late Start for K-12 students Monday, April 28, 2025	Supports professional learning time for teachers. The attached summary shows the distribution of this time.
Memorial Day: Monday, May 26, 2025. District offices closed.	By collective bargaining agreements.
Last day for students: Tuesday, June 10, 2025	Allows for 173 student contact days for grades 1-12 and 171 student contact days for kindergarten.
Last day for staff: Wednesday, June 11, 2025	Meets required 184 teacher contract days consistent with the teacher collective bargaining agreement.

2024-25 Plan for Professional Learning and Late Start/Early Release Days

Date	Plan
September 27, 2024 (*2-Hour Early Release)	Site-planned professional learning.
November 1, 2024 (*2-Hour Late Start)	Site-planned professional learning.
November 8, 2024	By contract, PLC teams will meet for a minimum of two (2) hours.
January 27, 2025	By contract, PLC teams will meet for a minimum of two (2) hours.
February 14, 2025 (*2-Hour Early Release)	Site-planned professional learning.
April 7, 2025	By contract, PLC teams will meet for a minimum of two (2) hours.
April 28, 2025 (*2-Hour Late Start)	Site-planned professional learning.

*ECFE and ECSE will have 2 hours of professional learning at a mutually agreed upon date and time.

Attachment to the School Board Agenda on School Calendar for March 23, 2023

The development of the school calendar needs to take into account many factors, including:

- **State set requirements** (including the length of the student year, the requirement that schools begin after Labor Day, and significant date requirements for state testing.)
- **Local contractual parameters** (including the number of teacher duty days (184), the maximum number of student days (174), 2 days off in October for teachers to attend professional meetings for their state association, a workshop day for teachers at the end of each quarter, and a one-week spring break.)
- **Preferences of the Board, staff, and community** (including preferences for the times and placement of parent conferences, the length and timing of winter and spring break, the placement and the ending date of the school year for students and staff.)

Included on the following page is a summary of surrounding school district dates and breaks for 2022-23, 2023-24 and 2024-25.

Also included are state statutes that school districts must comply with when planning a school calendar. Minn. Stat. 120A.40 governs when a public school system is allowed to begin school and Minn. Stat. 120A.41 governs the number of required instructional hours per school year.

SURROUNDING SCHOOL DISTRICT DATES AND BREAKS

2022-23

DISTRICT	START	WINTER BREAK	SPRING BREAK	LAST STUDENT DAY
Edina	8/29/22 & 8/31/22	12/21/22-1/2/23	3/20/23-3/24/23	6/1/23
Hopkins	8/29/22 & 8/30/22	12/22/22-1/4/23	4/3/23-4/7/23	6/7/23
Wayzata	9/6/22	12/23/22-1/2/23	3/30/23-4/7/23	6/8/23
Chaska/Chan	9/6/22	12/22/22-1/1/23	3/27/23-3/31/23	6/8/23
Eden Prairie	9/6/22	12/23/22-1/2/23	3/20/23-3/24/23	6/8/23
Osseo/MG	9/6/22	12/22/22-1/2/23	3/27/23-3/31/23	6/8/23
Robbinsdale	9/6/22	12/23/22-1/6/23	3/27/23-3/31/23	6/7/23
St. Louis Park	9/6/22	12/22/22-1/2/23	4/3/23-4/7/23	6/8/23
Minnetonka	9/6/22	12/22/22-1/2/23	4/3/23-4/7/23	6/8/23

2023-24

DISTRICT	START	WINTER BREAK	SPRING BREAK	LAST STUDENT DAY
Edina	8/28/23 & 8/30/23	12/25/23-1/5/24	3/18/24-3/22/24	5/31/24
Hopkins	None			
Wayzata	9/5/23	12/22/23-1/2/24	3/29/24-4/5/24	6/6/24
Chaska/Chan	9/5/23	12/21/23-1/1/24	3/25/24-3/29/24	6/4/24 & 6/6/24
Eden Prairie	9/5/23	12/25/23-1/2/24	3/18/24-3/22/24	6/6/24
Osseo/MG	9/5/23	12/20/23-1/1/24	3/25/24-3/29/24	6/7/24
Robbinsdale	9/5/23	12/25/23-1/5/24	3/25/24-3/29/24	6/5/24
St. Louis Park	9/5/23	12/22/23-1/1/24	3/29/24-4/5/24	6/7/24
Minnetonka	9/5/23	12/21/23-1/1/24	3/29/24-4/5/24	6/7/24

2024-25

DISTRICT	START	WINTER BREAK	SPRING BREAK	LAST STUDENT DAY
Chaska/Chan	9/3/24	12/23/24-1/1/25	3/31/25-4/4/25	6/3/25 & 6/5/25

MINNESOTA STATUTES

120A.40 SCHOOL CALENDAR.

(a) Except for learning programs during summer, flexible learning year programs authorized under sections [124D.12](#) to [124D.127](#), and learning year programs under section [124D.128](#), a district must not commence an elementary or secondary school year before Labor Day, except as provided under paragraph (b). Days devoted to teachers' workshops may be held before Labor Day. Districts that enter into cooperative agreements are encouraged to adopt similar school calendars.

(b) A district may begin the school year on any day before Labor Day:

- (1) to accommodate a construction or remodeling project of \$400,000 or more affecting a district school facility;
- (2) if the district has an agreement under section [123A.30](#), [123A.32](#), or [123A.35](#) with a district that qualifies under clause (1); or
- (3) if the district agrees to the same schedule with a school district in an adjoining state.

120A.41 LENGTH OF SCHOOL YEAR; HOURS OF INSTRUCTION.

(a) A school board's annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. The school calendar for a prekindergarten student under section [124D.151](#), if offered by the district, must include at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the commissioner under section [124D.126](#).

(b) A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to section [120A.414](#).

August, 2024	MINNETONKA PUBLIC SCHOOLS 2024-25 CALENDAR – RECOMMENDED DRAFT		February, 2025
<div> <div>1213141516</div> <div>1920212223</div> <div>2627282930</div> <div>Tea 3</div> </div>	<div> <div>August</div> <div> <div>12-23 New Teacher Workshops (Tentative)</div> <div>27-29 Teacher Workshop & Planning (K-12)</div> </div> </div> <div> <div>February</div> <div> <div>14 Two-Hour Early Release K-12: Teacher Prof. Lrng</div> <div>17 No School K-12: District Office Closed: President’s Day</div> </div> </div>		<div> <div>1011121314</div> <div>1718192021</div> <div>2425262728</div> <div>Stud 19 Tea 19</div> </div>
September, 2024	September	March	March, 2025
<div> <div>23456</div> <div>910111213</div> <div>1617181920</div> <div>2324252627</div> <div>30</div> <div>K:18 1-12:20 Tea 20</div> </div>	<div> <div>2 No School K-12: District Office Closed: Labor Day</div> <div>3 School Begins 1-12: Begin 1st Quarter</div> <div>3-4 Kindergarten Assessments</div> <div>5 School Begins: Kindergarten</div> <div>27 Two-Hour Early Release K-12: Teacher Prof. Lrng</div> </div> <div> <div>6 P/T Conferences 4pm-8pm</div> <div>7 No School K-12: P/T Conferences 8am-4pm</div> <div>*4 additional hours of P/T Conferences to be scheduled by site the week of March 3 or 10</div> <div>28 End 3rd Quarter: 42 days</div> <div>31 No School K-12: Spring Break</div> </div>		<div> <div>34567</div> <div>1011121314</div> <div>1718192021</div> <div>2425262728</div> <div>31</div> <div>Stud 18 Tea 21</div> </div>
October, 2024	October	April	April, 2025
<div> <div>7891011</div> <div>1415161718</div> <div>2122232425</div> <div>29293031</div> <div>20 Stud 22 Tea</div> </div>	<div> <div>10 P/T Conferences 4-8pm</div> <div>11 No School K-12: P/T Conferences 8am-4pm</div> <div>*4 additional hours of P/T Conferences to be Scheduled by site the weeks of Oct. 7 and/or Oct. 14</div> <div>17-18 No School K-12: Teacher Statewide Meetings</div> </div> <div> <div>1-4 No School, Spring Break</div> <div>7 No School K-12: Planning and Grading/PLC</div> <div>8 Begin 4th Quarter</div> <div>18 District Office Closed</div> <div>28 Two-Hour Late Start K-12:Teacher Professional Learning</div> </div>		<div> <div>7891011</div> <div>1415161718</div> <div>2122232425</div> <div>282930</div> <div>17 Stud 17 Tea</div> </div>
November, 2024	November	May	May, 2025
<div> <div>45678</div> <div>1112131415</div> <div>1819202122</div> <div>2526272829</div> <div>18 Stud Tea 19</div> </div>	<div> <div>1 Two-Hour Late Start K-12: Teacher Professional Learning</div> <div>7 End of 1st Quarter: 45 days</div> <div>8 No School K-12: Planning and Grading/PLC</div> <div>11 Begin 2nd Quarter</div> <div>28-29 No School K-12: District Office Closed: Thanksgiving Break</div> </div> <div> <div>26 No School K-12: District Office Closed: Memorial Day</div> </div>		<div> <div>56789</div> <div>1213141516</div> <div>1920212223</div> <div>2627282930</div> <div>Stud 21 Tea 21</div> </div>
December, 2024	December	June	June, 2025
<div> <div>23456</div> <div>910111213</div> <div>1617181920</div> <div>2324252627</div> <div>3031</div> <div>Stud 15 Tea 15</div> </div>	<div> <div>23-31 No School K-12: Winter Break</div> <div>24-25 District Office Closed</div> </div> <div> <div>10 Last day of school K-12</div> <div>10 End 4th Quarter 44 days: End 2nd Semester 86 days</div> <div>11 Full day teacher workshop</div> </div>		<div> <div>23456</div> <div>910111213</div> <div>2324252627</div> <div>30</div> <div>7 Stud 8 Tea</div> </div>
January, 2025	January	Quarters Semester	July, 2025
<div> <div>678910</div> <div>1314151617</div> <div>2021222324</div> <div>2728293031</div> <div>Stud 18 Tea 19</div> </div>	<div> <div>1 No School K-12: District Office Closed: New Year’s Day</div> <div>20 No School K-12: District Office Closed: MLK, Jr. Day</div> <div>24 End 2nd Quarter 42 days: End 1st Semester 87 days</div> <div>27 No School K-12: Planning and Grading/PLC</div> <div>28 Begin 3rd Quarter, Begin 2nd Semester</div> </div> <div> <div>1. 45</div> <div>2. 42</div> <div>3. 42</div> <div>4. 44</div> <div>173</div> </div>		<div> <div>1234</div> <div>7891011</div> <div>1415161718</div> <div>2122232425</div> <div>28293031</div> </div>
<div> <div>Student Days: 173 (1-12) 171 (K)</div> <div>Staff Days: 184</div> </div>			

Color code: **New Teacher Workshop;** **Staff Work Days (no students);** **Parent/Teacher Conferences;** **Late Starts/Early Releases;** **End of Quarters**



HOLIDAYS and OBSERVANCES

School Year 2024-25

The Minnetonka School District encompasses a diverse community that celebrates many different religious and cultural holidays. As the District strives to promote our students' sense of belonging, it is important to recall the observances people may have. Please be mindful of the days below as these occasions are observed by a meaningful proportion of our community. It is advisable to avoid scheduling important assessments or academic deadlines on these dates or immediately following them when they are on non-school days. Absences around major observances may be greater than normal. Please note that this is not an exhaustive list of all holidays or observances, nor active religious communities in the Minnetonka District.

<u>2024</u>	<u>Day</u>	<u>Holiday</u>
September 7	Saturday	Ganesha Chaturthi
September 16	Monday	Birthday of the Prophet Mohammed (Mawlid)
October 3-4	Thursday/Friday	Rosh Hashanah, First Day/Second Day
October 12	Saturday	Yom Kippur
October 14	Monday	Columbus Day/Indigenous Peoples' Day
October 16-October 23	Wednesday-Wednesday	Sukkot
November 1	Friday	Diwali / Deepavali
November 11	Monday	Veterans' Day
November 28	Thursday	Thanksgiving Day
December 25-January 2	Wednesday-Thursday	First and Last Day of Hanukkah
December 25	Wednesday	Christmas Day
December 26	Thursday	Kwanzaa, First Day

<u>2025</u>	<u>Day</u>	<u>Holiday</u>
January 1	Wednesday	New Year's Day
January 7	Tuesday	Orthodox Christmas
January 29	Wednesday	Lunar New Year
March 1	Saturday	First Day of Ramadan
March 21	Friday	Nowruz/Persian New Year
March 27	Thursday	Laylat al-Qadr
March 31	Monday	Eid al-Fitr+
April 12, 13, 20	Sat/Sun/Sun	First, Second, and Last Day of Passover
April 18	Friday	Good Friday/Orthodox Good Friday
May 5	Monday	Cinco de Mayo – Battle of Puebla Commemoration
June 1-3	Sunday-Tuesday	Shavuot

+ estimated date, observationally determined

observances on non-school days

**Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota**

Study Session Agenda Item #5

Title: Review of History of Middle School Program

Date: March 23, 2023

EXECUTIVE SUMMARY

In 2007 the Minnetonka School Board established a goal of conducting a comprehensive review of the middle school program to evaluate how existing structures, programs and course offerings were meeting the needs of students and families.

The review consisted of three major components: 1) a survey of critical stakeholders, 2) a review of peer middle schools and national middle school models, and 3) a review of best practices and current middle school philosophy. Retired Edina middle school principal, David Peterson, was hired as a consultant to support this work, with a particular focus on studying peer schools and best practices. The subsequent report detailed three major findings:

1. The need for more rigorous course offerings
2. The need for stronger support systems for struggling learners
3. The need for greater choice and freedom in elective course offerings

This report resulted in significant changes to the middle schools, including the creation of honors level courses in all four subject areas, new courses supporting students in math, reading and organizational skills, and multiple new elective courses with more flexibility for 8th graders when registering. These changes were highly successful and were seen as critical to MME and MMW emerging as nationally recognized middle schools.

In the fifteen years since this review, the middle schools have seen the additions of the Navigator program, Spanish and Chinese Immersion programs, and a considerable increase in open enrollment. Accommodating these changes has required significant shifts in the existing middle school program and collectively, these shifts have created new challenges as we strive to best meet evolving student needs and district goals.

Middle School principals Pete Dymit and Freya Schirmacher will provide the School Board with a review of the history of the middle school program along with rationale for why the District should engage in a comprehensive review at this time.

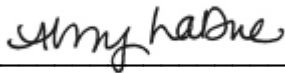
An updated evaluation of the current middle school program will provide essential information relative to several strategic District goals.


1. How does the current middle school model support the implementation of a comprehensive MTSS model?
2. How does the current model support the implementation of needed programs and initiatives for ensuring high levels of student belonging?
3. How does the current model prepare middle school students to maximize the unique opportunities they will have at MHS, particularly related to participation in the Vantage and Momentum programs.

Middle school and district leaders propose the District engage in a comprehensive review of the current middle school program, with a structure and focus similar to the 2007 review and one that includes opportunities for student, family and staff voice and engagement. Findings and recommendations will be reported to the School Board in December of 2023.

RECOMMENDATION/FUTURE DIRECTION:

This report is submitted as background information for the School Board along with a request for support of a comprehensive middle school program review.

Submitted by: 
Amy LaDue, Associate Superintendent for Instruction

Concurrence: 
David Law, Superintendent