

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of October 1, 2020 Regular School Board Meeting

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, October 1, 2020 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Katie Becker presided. Other Board members present were: Mark Ambrosen, John Holcomb, Mike LeSage, Christine Ritchie, Chris Vitale and Superintendent Dennis Peterson, ex officio. Absent: Lisa Wagner.

Prior to the regular meeting, the Board conducted its annual meeting regarding progress made toward the World's Best Workforce (WBWF) goals. The WBWF bill, passed by the Minnesota Legislature in 2013, strives to ensure that every school district in the state is making strides to increase student achievement and performance—a strategic focus for Minnetonka since 2001.

Assistant Superintendent for Instruction Amy LaDue explained that the WBWF legislation requires districts to set the following five goals, which for Minnetonka are embedded in the District's Q-Comp, Staff Development, Teacher Evaluation Growth Model, and Principal Evaluation Plans:

1. All students are ready for school.
2. All Third Graders can read at grade level.
3. All racial and economic achievement gaps between students are closed.
4. All students are ready for career and college.
5. All students graduate from high school.

Director of Teacher Development Sara White then presented the 2019-20 World's Best Workforce goals and results for the District, along with strategies and initiatives the District engaged in to meet the goals.

In closing, Ms. White noted that the World's Best Workforce legislation aligns with Minnetonka's vision for all students' extraordinary achievement in the classroom and in life. The WBWF provides a template for the District to report on its goals, strategies and results. Ms. White also noted that the summary will be available in the annual report and also on the District website.

Chairperson Becker then called the regular meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the Flag.

1. **AGENDA**

Vitale moved, Ambrosen seconded, that the School Board approve the agenda as presented. Upon vote being taken thereon, the motion carried unanimously.

2. **SCHOOL REPORT: EXCELSIOR ELEMENTARY**

Excelsior Elementary Principal Stacy DeCorsey shared a video entitled “A Day in the Life of Hybrid Excelsior Elementary.” She noted that while some things are different in this fall’s school model, much remains the same.

3. **COMMUNITY COMMENTS**

Chairperson Becker outlined the guidelines for the Community Comments portion of the agenda, noting that this opportunity was available to members of the audience who wished to address the Board on any item on that night’s agenda. She also read the guidelines for Community Comments, for the benefit of those who wished to comment.

The following individuals then addressed the Board regarding concerns with District Policy #504 and the lack of progress on Goal 2:

- Deephaven resident Kirby Crow
- Hopkins resident Sumayah Elmi
- Minnetonka resident Lena Pak
- Eden Prairie resident Deepti Pillai
- Minnetonka resident Janice Bradburn
- Wayzata resident Brianna Fitzpatrick
- Excelsior resident Jin Bang

The following individuals addressed the Board regarding their desire that MHS reopen fully for high school students as soon as possible:

- Chanhassen resident Scott Streff
- Excelsior resident David Evans
- Chanhassen resident Jeff Kiffin

The following individuals addressed the Board regarding their concerns that implementing Goal 2 will cause the District’s academic excellence to decline:

- St. Louis Park resident Cindy Shelton
- Excelsior resident James Johnson

Chairperson Becker thanked the individuals for their comments.

4. **OPENING OF SCHOOL REPORT**

Executive Director of Human Resources Dr. Michael Cyrus presented his report to the Board. He went over enrollment levels by school, grade level and language programs, including a breakout of how many students had opted for the full e-learning program this fall. He said that while the beginning of the school year had been challenging, District staff had done a phenomenal job to prepare. He also showed a video that highlighted the new teachers in the District.

5. **ENROLLMENT REPORT**

Executive Director of Communications JacQui Getty began by saying that enrollment of students is critical to all districts in Minnesota, and growing districts have a distinct advantage over declining districts. In accordance with the District's enrollment plan, Minnetonka welcomes open enrollment families to enjoy the benefits of Minnetonka's programs and staff.

Dr. Getty said that currently, total enrollment in the District is 11,052 students, of which 3,830 students are open enrolled. This represents 35% of the District's total enrollment. She noted that many young families are hoping to move into the District. Realtors have told her that homes are selling quickly to families who already have open enrolled children in the District and now want to live here.

Dr. Getty also discussed the districts where open enrolled students reside and shared that they were coming from 50 different school districts, with the top three drawing districts being Hopkins (1,011), Eastern Carver County (858) and Eden Prairie (585). She shared trend data that demonstrated how Minnetonka's enrollment would have decreased without students coming in under the Open Enrollment program, which in turn would have led to budget cuts, staff layoffs and school closings. The revenue from open enrolled students is at \$28.2 million this year, and more than \$231 million cumulative. She also shared the top reasons given by parents who choose to open enroll: academic excellence, personal attention, immersion programs, innovative curriculum, High Potential and AP/IB programs.

Dr. Getty noted that even though the District is very near the 11,100 student cap the Board approved last fall, open enrollment will still be needed going forward. Most grade levels are over 800 students, but resident Kindergarten students number 549. Open enrollment is needed to grow the District's revenue, keep all elementary schools open, maintain class sizes and programs and avoid budget cuts.

6. **ADOPTION OF ANNUAL REPORT**

Superintendent Peterson began by stating that the District is required by law to prepare an annual report for District residents and the format can take many forms. He said that because the District uses this report as a primary tool to communicate student achievement, finances, student enrollment, and a number of other aspects, the report is far more comprehensive than most districts' efforts. He called upon Dr. Getty to present the report.

Dr. Getty began by saying that the annual report would be mailed to every District parent and resident, distributed to staff and included in welcome packets. She shared highlights including a Student Well-being feature; ACT highlights; the District's response to COVID-19; an e-learning update; Points of Pride; a parent survey update; cost effectiveness in facilities management; and an update on signature programs including VANTAGE, Tonka Online, Momentum, and Minnetonka Research.

Dr. Getty noted that per state guidelines, this year's report also includes elements required by the World's Best Workforce statute, which was passed in 2013 to ensure that every school district in the state is making strides to increase student performance. She said that Minnetonka had been working on these goals for many years, and would continue to do so.

Vitale moved, Ritchie seconded, that the Board approve the Annual Report. Upon vote being taken thereon, the motion carried unanimously. Board members thanked Dr. Getty and members of her team for incorporating all of the suggested changes to the report that the Board had requested at their last Study Session.

7. **SECOND READING OF POLICY #504: STUDENT DRESS AND GROOMING CODE**

Policy #504: Student Dress and Grooming Code was presented for a second reading and possible adoption. The policy was read and discussed. The Board agreed that further discussion needed to take place regarding this policy. Chairperson Becker noted that the policy would return to a future meeting for more discussion.

8. **APPROVAL OF BID FOR REROOFING AT MHS, MME AND MMW FOR SUMMER 2021**

Executive Director of Finance and Operations Paul Bourgeois noted that as part of the rolling Long Term Facility Maintenance 10 Year Plan, roofing replacement for sections of the roofs at Minnetonka High School, Minnetonka Middle School East and Minnetonka Middle School West is scheduled for summer 2021 to keep the buildings in a state of good repair.

The project budgets are as follows:

Minnetonka High School	Budget Estimate \$340,000
Minnetonka Middle School West	Budget Estimate \$465,000
Minnetonka Middle School East	Budget Estimate \$255,000

Bids were opened for all three projects at 10:00 AM Wednesday, September 23, 2020. Bid results were received as follows, with the low bid highlighted in Bold Italic:

Vendor	MHS	MMW	MME
Palmer West Construction	\$269,000.00	\$398,890.00	\$222,760.00
Central Roofing Company	\$290,534.00	\$451,610.00	\$211,228.00
Lake Area Roofing & Construction	\$293,370.00	\$472,759.00	\$246,854.00
Commercial Roofing & Sheet Metal	\$299,522.00	\$508,910.00	\$239,356.00
John A Dalsin & Son	\$305,337.00	\$488,288.00	\$230,731.00
B & B Sheet Metal & Roofing	\$308,000.00	\$557,000.00	\$233,000.00
McPhillips Brothers Roofing	\$362,000.00	\$590,000.00	\$220,000.00
Rosenquist Construction	\$372,000.00	\$598,400.00	\$255,500.00
Berwald Roofing	\$393,000.00	\$571,000.00	\$248,000.00
BL Dalsin Roofing	No Bid	\$496,491.00	\$223,428.00
Diverse Construction Services	No Bid	No Bid	\$254,400.00

All three low bids are below the budget estimate amount. Mr. Bourgeois recommended that the Board accept the low bids.

LeSage moved, Vitale seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Palmer West Construction in the amount of \$269,000 for reroofing at Minnetonka High School in summer 2021, and;

BE IT FURTHER RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Palmer West Construction in the amount of \$398,890 for reroofing at Minnetonka Middle School West in summer 2021, and;

BE IT FURTHER RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Central Roofing Company in the amount of \$211,228 for reroofing at Minnetonka Middle School East in summer 2021.

Upon vote being taken thereon, the motion carried unanimously.

9. **APPROVAL OF BID FOR RESTROOM LONG-TERM MAINTENANCE AT MHS FOR SUMMER 2021**

Mr. Bourgeois noted that as part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of the original 1996 sinks, partitions, ventilation and tile is scheduled for the West Entrance restrooms at Minnetonka High School.

The budget estimate for the project is \$300,000. Bids were opened at 2:00 PM on Thursday, September 24, 2020. There were thirteen bids submitted, but only two were fully compliant with the full range of the scope of work. Eleven bidders did not include the work required in Addendum Number 2 to the plans and specifications. Addendum Number 2 was posted on September 16, 2020, which is ample time for bidders to evaluate it and include it in their bids. It contained material changes to the scope of ductwork in the project. As a result, the eleven bidders had incomplete bids. Mr. Bourgeois noted that bidding laws require the District to award the bid to the lowest bid that complies with the full scope of the project. The results of the bids received are:

Morcon Construction	\$187,500.00
Schreiber Mullaney Construction	\$187,890.00
CM Construction	Non-compliant bid
Dering Pierson Group	Non-compliant bid
Donlar Construction	Non-compliant bid
JPMI Construction	Non-compliant bid
Klar Dig Construction	Non-compliant bid
Market Johnson Construction	Non-compliant bid
Meisinger Construction	Non-compliant bid
Met-Con Construction	Non-compliant bid
Parkos Construction	Non-compliant bid
Rochon Corporation	Non-compliant bid
Welsh Construction	Non-compliant bid

Mr. Bourgeois recommended that the Board accept the low bid.

Ritchie moved, LeSage seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Morcon Construction in the amount of \$187,500.00 for restroom long-term maintenance at Minnetonka High School in summer 2021.

Upon vote being taken thereon, the motion carried unanimously.

10. **APPROVAL OF BID FOR MECHANICAL SYSTEM LONG-TERM MAINTENANCE AT MME AND MMW FOR SUMMER 2021**

Mr. Bourgeois noted that as part of the rolling Long Term Facility Maintenance 10 Year Plan, mechanical system replacement of old components at Minnetonka Middle School East and Minnetonka Middle School West are scheduled for summer 2021 to keep the buildings in a state of good repair.

The project budgets are as follows:

Minnetonka Middle School East	Budget Estimate \$ 370,000
Minnetonka Middle School West	Budget Estimate \$1,240,000

Bids were opened for projects at 1:00 PM for MME and 2:00 PM for MMW on Tuesday, September 22, 2020. Bid results were received as follows, with the low bid highlighted in Bold Italic:

Vendor	MME	MMW
Schreiber Mullaney Construction	No Bid	<i>\$1,053,890.00</i>
JPMI Construction Company	No Bid	\$1,256,600.00
Nasseff Mechanical Contractors	<i>\$320,155.00</i>	\$1,157,120.00
Northland Mechanical Contractors, Inc.	\$379,885.00	\$1,185,791.00
Cool Air Mechanical	\$365,690.00	\$1,070,900.00
US Mechanical	\$441,800.00	No Bid
Davis Mechanical Systems	\$396,180.00	No Bid
Peterson Sheet Metal, Inc.	\$445,000.00	\$1,254,000.00
Corval Group	\$512,051.00	\$1,300,144.00

Both low bids are below the budgeted amount in the Long-Term Facilities Maintenance Budget for FY2022. Mr. Bourgeois recommended that the Board accept the low bids.

Vitale moved, LeSage seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Nasseff Mechanical Contractors in the amount of \$320,155.00 for mechanical system replacement work in summer 2021 at Minnetonka Middle School East, and;

BE IT FURTHER RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Schreiber Mullaney Construction in the amount of \$1,053,890.00 for mechanical system replacement work in summer 2021 at Minnetonka Middle School West.

Upon vote being taken thereon, the motion carried unanimously.

11. **APPROVAL OF BID FOR REPLACEMENT OF R-22 HVAC SYSTEMS AT EXCELSIOR ELEMENTARY SCHOOL FOR SUMMER 2021**

Mr. Bourgeois noted that as part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of the 1993 R-22 HVAC mechanical units that supply the 1929-era three-story tower at Excelsior Elementary School is scheduled for Summer 2021.

The budget estimate for the project is \$392,000. Bids were opened at 11:00 AM on Thursday, September 24, 2020.

Bid results were received as follows:

Nasseff Mechanical Contractors	\$328,807.00
Davis Mechanical Systems, Inc.	\$343,000.00
Cool Air Mechanical, Inc.	\$353,100.00
Pioneer Power, Inc.	\$359,300.00
Alliance Mechanical Services	\$395,592.00
Corval Group	\$417,694.00
U S Mechanical, Inc.	\$464,400.00

Mr. Bourgeois recommended that the Board accept the low bid.

LeSage moved, Ambrosen seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Nasseff Mechanical Contractors in the amount of \$328,807.00 for replacement of the R-22 HVAC mechanical units at Excelsior Elementary School in summer 2021.

Upon vote being taken thereon, the motion carried unanimously.

12. **APPROVAL OF BID FOR CABINET REPLACEMENT AT CLEAR SPRINGS ELEMENTARY SCHOOL FOR SUMMER 2021**

Mr. Bourgeois noted that as part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of the original 1956 cabinets in eleven rooms at Clear Springs Elementary School is scheduled for Summer 2021.

The budget estimate for the project is \$387,100. Bids were opened at 1:00 PM on Thursday, September 24, 2020. Bid results were received as follows:

Schreiber Mullaney Construction	\$209,890.00
Klar Dig Construction	\$217,900.00
Construction Results	\$222,440.00
Welsh Construction	\$227,600.00
Donlar Construction	\$229,000.00
Parkos Construction	\$229,800.00
Market Johnson Construction	\$233,379.00
Dering Pierson Group	\$244,900.00
Morcon Construction	\$251,500.00
Project One Construction	\$251,791.00
CM Construction	\$266,450.00

Mr. Bourgeois recommended that the Board accept the low bid.

Vitale moved, LeSage seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Schreiber Mullaney Construction in the amount of \$209,890.00 for replacement of cabinets at Clear Springs Elementary School in summer 2021.

Upon vote being taken thereon, the motion carried unanimously.

13. **CONSENT AGENDA**

Ritchie moved, Ambrosen seconded, that the School Board approve the following recommendations included within the following Consent Agenda items:

- Minutes of September 3 Regular Meeting and September 24 Special Meeting
- Study Session Summary of September 17
- Payment of Bills – in the amount of \$6,616,267.32.
- Recommended Personnel Items - as shown in Addendum A.
- Gifts and Donations for September 2020: \$1,000.00 from Charlie Kanan, recipient of the Ross McGlasson Award, to be placed in the Minnetonka Preschool's School Readiness Tuition Assistance Program. \$30,000.00 from the Charlotte Powers Scholarship and \$1,000.00 from Youngstedt Companies, both to be placed in the MHS Theater Program Account. \$130.00 from Wells Fargo YourCause to be placed in the MHS Vocal Program Account. \$70.00 from Wells Fargo YourCause to be placed in the MHS General Gifts and Donations Account. \$20.00 from Target CyberGrants to be placed in the Deephaven Elementary School Principals Discretionary Account. Total Gifts and Donations thus far for 2020-21: \$35,445.80.
- Electronic Fund Transfers - as shown in Addendum B.

- Update of Flex Choice Plan Documents
- Approval of Revised Action Plan, Resource Guide and Website relative to Goal Two
- Approval of Stormwater Maintenance and Easement Agreement with City of Minnetonka

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

14. **BOARD REPORTS**

Board member Ritchie gave an update on the Minnetonka Foundation's efforts and the work of the District's Mental Health Advisory Group. Board member Holcomb gave an update on Community Education and the Fall de Tonka event.

15. **SUPERINTENDENT'S REPORT**

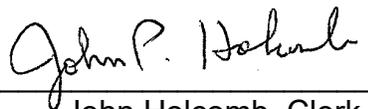
Dr. Peterson spoke about the school year underway, how well teachers have adjusted and how technological innovation is playing a strong role in the District's efforts.

16. **ANNOUNCEMENTS**

Chairperson Becker spoke about an upcoming virtual fundraiser for the ICA Food Shelf, which will take place on October 8.

17. **ADJOURNMENT**

At 10:22 p.m., Vitale moved, Ritchie seconded, that the Board adjourn the meeting. Upon vote being taken thereon, the motion carried unanimously.



John Holcomb, Clerk