

**Minnewashta Elementary PTO Meeting Minutes
Sept, 18, 2018**

6:30 p.m. to 7:10 p.m.

PTO Present: Melissa Uittenbogaard, Heidi Post, Rachel Turnbull, Barb Seifert, Cindy Andress, Heather Solano, Andrea Bach, Brandi Virgin, Vicki York, Tara Pitkin.

PTO ABSENT: Erin Marasco

Melissa Uittenbogaard called the meeting to order at 6:30p.m.

I. Welcome and introductions, Melissa Uittenbogaard

PTO Guest: Tara Pitkin, Yearbook.

Minutes approved.

When checking in with Chairs, make sure to tell them that Heather Solano is our new Volunteer Coordinator.

II. Secretary's Report

September minutes approved and uploaded to website. All Thank you notes are up to date. The Admiral, Captain and 1st Mate sponsors included a Receipt of Charitable Contribution.

III. Brandi Virgin, Treasurer, Treasurer's Report

We started the 2018-19 school year on 7/1/18 with \$21,866.71 in our combined checking and savings accounts. As of 8/31/18 we had a total of \$20,730.20.

Administrative updates

*** Finalize 2018-19 Budget**

- Family Service Night
- PTO unallocated amount
- Young Writers Conference - Separate line item?
- Jeff Dayton amount?
- Confirm Math IXL

Program Updated - August Transactions

Income

| | |
|-----------------------|---------------|
| Amazon Smile Income | 84.95 |
| Birthday Books Income | <u>120.00</u> |
| Total Income | \$ 204.95 |

Expenses

| | |
|--|--------------|
| District Speaker Series | 500.00 |
| Other Fees (RevTrak, Intuit, Sign up Genius | 39.95 |
| PTO Administrative Expenses | <u>35.88</u> |
| Total Expenses | \$ 575.89 |

The projected budget for this school year has been approved and is available upon request.

IV. Barb Seifert, Fundraising Director

Recap of last months meeting.

Boosterthon:

- October 1 (pep rally) - October 10 (run)
- \$3600 from sponsors toward shirt costs of \$3800.
- Barb ordered shirts 8/28.
-

Financial goal: \$30,000

Next steps:

- Boosterthon staff will be at the open house on 8/29
- Posters around the school
- Social media campaign

Give to the Max Day:

Will be promoted in November.

V. Andrea Bach, Co-Vice President

Nothing to report

VI. Heather Solano, Volunteer Coordinator

Rachel Turnball will be working with Heather to transition into the new position.

IX. Melissa Uittenbogaard, Heidi Post President

Tonka Pride sale Friday, Sept 21st 3-7pm and Saturday 22nd 9-2pm.
There will be a series of speakers in the next few months.

- Erin Walsh, MA will be presenting "Why Do They Act That Way?" A Survival Guide to the Adolescent Brain on Oct 9, 6:30 p.m. - 8:30 p.m. at the MHS Arts Center.

- Dr. Michelle Borba will be presenting Nov 14, 6:30p.m. - 8:30p.m. at the MHS Arts Center. She will be speaking about Why Empathetic Kids Succeed in our All-About-Me-World.

- Dr. Erin Erikson will be presenting Feb 26 6:30p.m. - 8:30p.m. at the MHS Arts Center. She will speaking about “The Present Parent” Using Mindfulness Science to manage Stress and to Parent Effectively.

Tour of the Tables will be held on Friday, Nov 16 at The Lafayette Club. It is a Ladies Luncheon with Exquisitely decorated tables, shopping and a fashion show. The money raised will go to the Minnetonka Public School Foundation.

Cindy Andress, Principal

Nothing to report

Next meeting: Oct 16, 2018, 6pm

Meeting adjourned at 7:44 p.m.

Respectfully submitted by Vicki York