

Minnewashta Elementary PTO Meeting Minutes

December 11, 2018

6:00 p.m. to 7:15 p.m.

PTO Present: Melissa Uittenbogaard, Victoria York, Brandi Virgin, Barb Seifert, Rachel Turnbull, Andrea Bach, Cindy Andress, Heidi Post, Heather Solano, Suzie Ferguson - Dream Makers Rep.

PTO ABSENT: Erin Nelson, Erin Marasco

Melissa Uittenbogaard and Heidi Post called the meeting to order at 6:00p.m.

I. Welcome and introductions, Melissa Uittenbogaard and Heidi Post

* November minutes have been approved.

* Because the Boosterthon fundraiser was such a success, we have set aside money, up to \$5000.00 to be given to the grade levels that submit a Grant request by January 4th. Pictures and/or a slideshow presentation required. The participants that have been selected will be notified on Jan 8th. The Top requests will be presented at the next PTO meeting on January 15th. This grant is separate from the Enrichment fund.

*Suzie Ferguson joined our meeting tonight. She is a Minnewashta parent and a rep for the Dream Makers.

II. Secretary's Report

All thank you notes for Secret Santa Shop and Teacher/Staff Appreciation are up to date as well as November minutes uploaded to the website.

III. Brandi Virgin, Treasurer, Treasurer's Report

Program updates

Income

Birthday Books Income	75.00
Fall Boosterthon Income	105.00
Give to the Max Day Income	<u>338.28</u>
Total Income	\$ 518.28

Expenses

Birthday Book Expense	214.27
Boosterthon Expense	34,974.69
Fall Dance Expense	2,326.40
Secret Shop Expense	1,038.79
Back to School Expense	185.69
Art Enrichment	867.39
School Printing Expenses	18.95
Other fees (Rev Trak, Intuit, Sign Up Genius)	40.55
	<u>\$ 39,666.79</u>

Administrative Updates

*Discuss potential 10% increase to grade level allocations. Which has been approved.

*Discuss Enrichment grant program. The information is located under Welcome and Introductions.

IV. Barb Seifert, Fundraising Director

The contract has been signed the Boosterthon fundraiser next year.

V. Andrea Bach, Co-Vice President

Enrichment request submitted by Sue Anderson for 2nd Grade English and Spanish in the amount of \$675.00. It is for History Comes To Life - Life of Ben Franklin. Possible additional nominal fee for performer's travel. The request has been approved.

Enrichment request submitted by Joy Curran for High Potential/Enrichment in the amount of \$120.00. It is for the registration fee for Geography Bee. Also for refurbished phone for VR headsets in the amount of \$77.25. Both requests have been approved.

Enrichment request submitted by Heather Garibaldi-Davis for Special Programs in the amount of \$97.74. It is for Social Skills Books. The request has been approved.

Enrichment request submitted by Susan Bonnema for Speech in the amount of \$274.00. It is for Expanding Expression Tool Kit. The request has been approved.

The \$934.00 Enrichment funds for the Media Center will now go to Shelly Traver in STEM.

VI. Rachel Turnbull and Heather Solano, Volunteer Coordinators

There is still a great need for volunteers for the different events at our Minnewashta.

VII. Suzie Ferguson, Parent and Dream Makers Rep

Dream Makers will be holding a fundraiser to benefit the Minnetonka Foundation. It will take place on February 9th at the Minneapolis Event Center. The cost is \$89/person. There will be a silent and live auction, passed hors d'ouvres and plated desserts. Minnewashta PTO will donate \$500.00. Contact Suzie Ferguson or any board member if you have any leads for auction items/donors.

Meeting adjourned at 7:15p.m.

Respectfully submitted by Vicki York, Secretary